

# Hartford Transportation and Logistics

## Hartford Information

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The Greater Hartford Convention and Visitor's Bureau provides excellent information about Hartford attractions, restaurants, public transportation and more. Call 800-446-7811 or visit their web site [www.EnjoyHartford.org](http://www.EnjoyHartford.org).

## Arrival & Departure

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To experience everything this convention has to offer, we recommend arriving on Wednesday evening and staying through Saturday night. Don't miss out by leaving early.

## Air Travel & Ground Transportation

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Air travel to Hartford is most convenient through the Bradley International Airport (BDL). Taxi service from the airport to downtown Hartford is approximately \$35 one way. For taxi information, call 860-627-3128 or 860-627-3588. Travel time from the airport to downtown is approximately 25 minutes.

## Getting Around Town

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Most convention hotels are within a short walking distance to the Connecticut Convention Center. Detailed directions will be provided in the convention program book and will also be available by contacting your hotel's staff.

## Restaurants

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Most convention hotels have a restaurant on site. A list of restaurants within walking distance of the convention center will be provided in the convention program book.

## Registration Desk Location & Hours

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### Location

Connecticut Convention Center  
Grand Ballroom Level  
100 Columbus Blvd, Hartford, CT 06103  
860-249-6000 [www.ctconventions.com](http://www.ctconventions.com)

### Desk Hours

Wednesday, February 13	4:00 pm - 9:00 pm
Thursday, February 14	7:00 am - 5:00 pm
Friday, February 15	7:00 am - 5:00 pm
Saturday, February 16	7:30 am - 9:00 am

## Hotel Reservations

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Convention attendees are responsible for making room reservations directly with the hotel of their choice. ACDA has secured special convention room rates at the below listed hotels.

All rooms are subject to applicable state and local taxes. Please check with the hotel concerning methods of guaranteeing room reservations, advance payment requirements, total rates, taxes, check-in and check-out times, and changes to reservations (including early departures) without penalties.

### Crowne Plaza Hartford Downtown

50 Morgan Street, Hartford, CT 06120  
Phone: 860-549-2400 800-971-4654  
Rate: \$109.<sup>00</sup> per night plus tax; Parking: \$6/day  
Reservation Code: **ACD**

### Goodwin Hotel

One Haynes Street, Hartford, CT 06103  
Phone: 860-246-7500 800-922-5006  
Web site: [www.GoodwinHotel.com](http://www.GoodwinHotel.com)  
Rate: \$125.<sup>00</sup> per night plus tax; Parking: \$20/day  
Reservation Code: **American Choral Directors Assn**

### Holiday Inn Express Hotel and Suites

185 Brainard Road, Hartford, CT 06114  
Phone: 860-525-1000 888-400-9714  
Rate: \$99.<sup>00</sup> per night plus tax; Free Parking & Shuttle  
Reservation Code: **ACDA**

### Marriott Hartford Downtown - Headquarters Hotel

200 Columbus Blvd, Hartford, CT 06103  
Phone: 866-373-9806  
Rate: \$135.<sup>00</sup> per night plus tax  
On-Site Parking \$18/day; Valet Parking: \$20/day  
Reservation Code: **American Choral Directors Assn**

### Residence Inn Hartford Downtown

942 Main Street, Hartford, CT 06103  
Phone: 800-960-5045  
Rate: \$125.<sup>00</sup> per day plus tax; Parking: \$14/day  
Reservation Code: **ACDACDD**

## Additional Information & Questions

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Looking for additional information? Contact the ACDA staff in Oklahoma City for assistance.

1. Visit our web site.....[www.acdaonline.org](http://www.acdaonline.org)
2. Phone.....405-232-8161
3. E-mail.....<[conventions@acdaonline.org](mailto:conventions@acdaonline.org)>

# 2008 ACDA Eastern Division Convention Registration

Hartford, Connecticut • February 13-16, 2008

## Three Simple Ways to Register!

Advance Registration Postmark Deadline: **January 7, 2008**

- 1 MAIL** ACDA  
Attn: Hartford Convention  
P. O. Box 2720  
Oklahoma City, OK 73101-2720
- 2 Fax** (405) 232-8162 (cover sheet not necessary)
- 3 On-Site** Connecticut Convention Center  
100 Columbus Blvd, Hartford, CT

To avoid duplication, do not fax your form if mailing a check.

## STEP 1: ACDA Membership - Required for attendance

ACDA membership is required for all choral directors registering.

- I'm a current ACDA Member # \_\_\_\_\_  
- ACDA membership must be current at the start of the convention. Renew membership before the convention to avoid delay.
- I'm not a current ACDA Member; I will join/renew my membership today in order to register.  
- Enclose a ACDA Membership Application with separate payment.  
Visit [www.acdaonline.org](http://www.acdaonline.org) or call 405-232-8161.
- I am also registering these guest(s)\*

Name - PLEASE PRINT CLEARLY City, State

Name - PLEASE PRINT CLEARLY City, State  
\*Guests must register with an ACDA member that is attending the convention.  
Limit two (2) guests per registered ACDA member.

## STEP 2: Contact Information

Name - PLEASE PRINT CLEARLY

Primary Mailing Address  Home  Work

City State / Province Postal Code Country

Home Telephone Number Work Telephone Number

Home E-mail Address

Work E-mail Address \*Confirmation of registration will be sent by e-mail to those who provide their address. E-mail addresses are not sold.

## STEP 3: My Badge

(Badge will print exactly as listed below - 50 characters per line)

First Name - PLEASE PRINT CLEARLY

Full Name

Institution

City State / Province Country if not US

## STEP 4: Registration Fees

REGISTRATION TYPE	ADVANCE REGISTRATION On or before 1-7-08	FULL & ON-SITE REGISTRATION On or after 1-8-08	
Active/Life Registration	<input type="checkbox"/> \$180. <sup>00</sup>	<input type="checkbox"/> \$220. <sup>00</sup>	\$ _____
Retired Registration	<input type="checkbox"/> \$145. <sup>00</sup>	<input type="checkbox"/> \$165. <sup>00</sup>	\$ _____
Student Registration	<input type="checkbox"/> \$55. <sup>00</sup>	<input type="checkbox"/> \$65. <sup>00</sup>	\$ _____
Guest Registration*	<input type="checkbox"/> \$180. <sup>00</sup>	<input type="checkbox"/> \$220. <sup>00</sup>	\$ _____
Single Day (one only)			
<input type="checkbox"/> Thurs. <input type="checkbox"/> Fri. <input type="checkbox"/> Sat.	<input type="checkbox"/> \$80. <sup>00</sup>	<input type="checkbox"/> \$90. <sup>00</sup>	\$ _____

\*Guests must register with an ACDA member that is attending the convention.  
Limit two (2) guests per registered ACDA member.

## STEP 5: Reading Session Music

Select up to two complimentary music packets per registered member & guest. Requests accepted but not guaranteed for forms postmarked after January 7, 2008.

- Children/Boychoirs  Junior High/Middle School  
 College/University  Male Choirs  
 Community Choirs  Music In Worship  
 Ethnic and Multicultural  Show Choirs  
 High School Choirs  Women's Choirs  
 Jazz

Additional packets are \$6 each. \_\_\_\_\_ x \$6 = \$ \_\_\_\_\_

## STEP 6: Saturday Plans

- I plan to stay over Saturday Night  
 I do not plan to stay over Saturday Night

## STEP 7: Payment (select one only)

Total Amount Due: \$ \_\_\_\_\_

Check # \_\_\_\_\_

(payable to ACDA in US Dollars. Do not fax form if paying by check.)

Purchase Order Number \_\_\_\_\_  
(All POs must be received by 1-7-2008; this form must accompany all purchase orders.)

Visa  MasterCard  Discover

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Card Number

\_\_\_\_ / 20 \_\_\_\_  
Name on Card Expiration Date

Signature

I agree to pay the total amount due according to the credit card issuer agreement and I agree to all terms and conditions listed on this form. All fees are non-refundable.

**Convention Policies** By registering for this convention, I acknowledge and will abide by all ACDA convention policies. All membership and convention fees are non-refundable and non-transferable. ACDA membership must be current at the start of the convention. The registrant is responsible for making hotel reservations and proper arrangements to attend the convention. Those who register by the postmark deadline of January 7, 2008 will receive the Advance Registration rates and a confirmation card in the mail. Everyone who registers and provides their e-mail address will be notified by e-mail on the day registration is processed. Add <[conventions@acdaonline.org](mailto:conventions@acdaonline.org)> to your address book to ensure receipt of confirmation e-mail.

- Photocopy this form for your records -